**EMPLOYMENT APPLICATION**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PERSONAL INFORMATION | | | | | | | | | |
| Name | | | | Email | | | | | Phone |
| Street Address | | | | City | | | State | | Zip |
| Are you at least 18 years old? Y N | | | |  | | | | | |
| EDUCATION & SKILLS | | | | | | | | | |
| Graduation? | Degrees? | | School Name, City, State | | | Any major? | | | Years completed |
| Y N |  | |  | | |  | | |  |
| Y N |  | |  | | |  | | |  |
| Y N |  | |  | | |  | | |  |
| If you are applying for an Electrician job, do you have a current ET card? Y N Not applicable | | | | | | | | | |
| Do you have any relevant certifications, licenses or special skills for this job? | | | | | | | | | |
| JOB INFORMATION | | | | | | | | | |
| Job for which you are applying: | | Date available to start: | | | Pay requirement    hr  yr | | | Are you able to work overtime if required  Yes  No | |
| New hires are required to provide proof of legal right to work in the United States? Can you meet this requirement?  Yes  No  Need to discuss | | | | | | | | | |
| If the position requires driving, do you have a current drivers license and a clean driving record?  Yes  No  Need to discuss | | | | Were you referred to us by someone? Y N If yes, who? | | | | | |
| Have you applied or worked with us before?  Yes  No If yes, explain: | | | | | | | | | |
| We routinely contact prior employers for references. Are there any employers we should not contact? If so, please list them and give the reason. | | | | | | | | | |

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| EMPLOYMENT HISTORY | | | | | | | | | |
| Employer | | | Date hired: | | | | | | Date left: |
| City/State | | | | | | Supervisor | | | |
| Why did you leave? | | | | | | Contact Info | | | |
| Position(s) held | | | | | | | | | |
|  | | | | | | | | | |
| Employer | | | Date hired: | | | | | | Date left: |
| City/State | | | | | | Supervisor | | | |
| Why did you leave? | | | | | | Contact Info | | | |
| Position(s) held | | | | | | | | | |
|  | | | | | | | | | |
| Employer | | Date hired: | | | | | | Date left: | |
| City/State | | | | | Supervisor | | | | |
| Why did you leave? | | | | | Contact Info | | | | |
| Position(s) held | | | | | | | | | |
|  | | | | | | | | | |
| Employer | Date hired: | | | | | | Date left: | | |
| City/State | | | | Supervisor | | | | | |
| Why did you leave? | | | | Contact Info | | | | | |
| Position(s) held | | | | | | | | | |

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| CERTIFICATION |

By signing below, I am certifying I understand and agree with the following:

* I completed this application myself and that all representations herein and in my resume and other materials submitted are true to the best of my knowledge. I authorize investigation of all statements contained on this application, my resume or furnished elsewhere, as may be necessary in arriving at an employment decision.
* I understand I may be dropped from consideration or have my employment terminated if falsehoods or misrepresentations are discovered.
* I understand the employer with whom I am seeking employment conducts reference checks, specifically with prior supervisors and not necessarily with personal or peer references. I give my consent for the checking of my employment references except as noted on page one of this document.
* I hereby authorize all of my former employers, school officials, and other individuals to release to Reyff Electric, Inc. any and all information concerning my prior employment or any other pertinent information they may have. I further release and hold harmless all parties and persons from any and all liability for any damages that may result from furnishing such information.
* I understand that, if employed, I am required to abide by all policies, procedures, rules, and regulations of the company.

Signature Name Date